COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Wednesday, August 14, 2024
3:30 PM
Board of Education Conference Room

MINUTES

BOARD MEMBERS PRESENT : Margo Gignac, Donna Antonacci and Stefanie Tracey-Calash.

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni

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1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 3:42 PM

   1.2 Roll Call
   All Committee Members present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No Public Comment

3. ***CONSENT AGENDA**
   3.1 *Approval of Revised Minutes from Policy Committee Meeting on July 22, 2024
   Motion by: M. Gignac
   Motion to approve revised minutes from July 22, 2024 Policy Committee Meeting.
   Second: S. Tracey-Calash
   Roll Call: All in favor
   Vote: Motion carried

   3.2 *Approval of Minutes from Policy Committee Meeting on August 5, 2024
   Motion by: S. Tracey-Calash
   Motion to approve minutes from August 5, 2024 Policy Committee Meeting.
   Second: D. Antonacci
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1 *Discussion and Possible Action on Series 3000 Policies
   The Committee discussed Policies 3000 *Concept and Roles in Business & Non-Instructional Operations*, 3100 *Budget/Budgeting Systems*, and 3110 *Budget Planning.* It is the Committee's opinion

to combine and edit these policies along with Policies 3113 *Setting Budget Priorities* and 3120 *Preparation of Budget Document.* They will wait until the Superintendent is present at a Policy Meeting to get his input and approval.

Motion by: D. Antonacci
Motion to table Policy 3000 *Concept and Roles in Business & Non-Instructional Operations.*
Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Motion by: M. Gignac
Motion to table Policy 3100 *Budget/Budgeting Systems.*
Second: S. Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

Motion by: M. Gignac
Motion to table Policy 3110 *Budget Planning.*
Second: S. Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

5. **ADJOURNMENT**

Motion by: M. Gignac
Motion to adjourn.
Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

D. Antonacci adjourned the meeting at 4:58 PM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent